

MINUTES
OSWEGO FIRE PROTECTION DISTRICT
August 12, 2024

MEMBERS PRESENT:

Trustees Present: Ken Holmstrom, Jason Bragg, Rob DeLong and Rodger Long. Trustee Sarah Zameda present at 5:05pm Also present: Chief Josh Flanders, DC Dan Schiradelly, DC Dan Gallup, Exec Asst Wendy Knack and Attorney Shawn Flaherty

The Regular Meeting of the Oswego Fire Protection District Board of Trustees was called to order at 5:00 pm at Station 1, 3511 Woolley Road, Oswego, IL

1. APPROVAL OF THE AGENDA

A motion was made by Bragg and seconded by DeLong to accept the Agenda as posted.
Voice vote: Aye - 5 Nay - 0 Motion carries

*Lauri Pope of Mack & Associates presented the Audit findings for the FYE 2024.

A motion was made by Zameda and seconded by Holmstrom to accept the Final Audit as prepared by Mack & Associates. Roll call vote: Aye – Long, Holmstrom, DeLong, Zameda and Bragg Nay – none Motion carries

PUBLIC FORUM:

None

2. APPROVAL OF MINUTES:

A motion was made by DeLong and seconded by Bragg to approve the Regular Meeting minutes of July 9, 2024.

A second motion was made by Zameda and seconded by Holmstrom to approve the Closed Session Meeting Minutes from July 9, 2024.

Voice vote on both motions: Aye-5 Nay-0 Motion carries

3. TREASURER'S REPORT:

James Howard of GAI presented the Treasurers Report, Financial Statement and Budget Outlook. As of July 31, 2024, these were the account balances for the Oswego Fire Protection

District:

Byline Bank Checking	\$ 881,842
Byline Bank MM	\$ 4,963
Byline Bank PR Acct.	\$ 62,605
Byline Bank RE Tax	\$ 5,928,099
Petty Cash	\$ 2,305
First Natl Bank Money Market	\$ 18,013
Byline Bank CD	\$ 270,787
OFPD Charles Schwab Acct.	\$ 982,350
Schwab Bond Acct	<u>\$ 7,951,322</u>
Total District Assets:	\$16,102,286

The motion was made by Bragg and seconded by Zameda to approve the Treasurer's Report.
Voice vote: Aye-5 Nay-0 Motion carries

4. BILL LIST:

Trustees reviewed the proposed list of bills for payment.

A motion was made by DeLong and seconded by Zameeda to approve the bills as listed. Roll call vote: Aye – Bragg, Long, Holmstrom, Zameda and DeLong Nay - none Motion carries

See the Oswego Fire Protection District bill list attached.

5. STAFF REPORT:

- Administration Report from Chief Schiradelly was reviewed. See attached Administration Report
- Operations Report from Chief Gallup was reviewed. See attached Operations Report
- Chief Flanders discussed a recent meeting about the on-going impact fee study. He updated Trustees on the status of Tender 1-sever corrosion needing repairs. Truck 12 repairs needed to pass Ladder Testing

6. TRUSTEE INITIATIVES:

Trustee DeLong commended BC Martinez on the job he and the crews did the night of the EF1 tornado

Trustee Bragg thanked the Foreign Fire Board for purchasing the SIM Training System that will be invaluable to the District

7. PRESIDENT'S REPORT

President Long expressed his gratitude for the forward momentum of the District. There is a lot happening and he looks forward to seeing some of the projects completed.

8. ATTORNEY'S REPORT

Attorney Flaherty mentioned an upcoming training conference held by IAFFPD/IFC September 16-18, 2024.

9. OLD BUSINESS:

- The matter of proposed Staff Job Descriptions was tabled to Closed Session

10. NEW BUSINESS:

- Discussion was held on possible updates to the Spiller Pays Ordinance. A motion was made by Bragg and seconded by DeLong to approve Ordinance No. 2024-3 Oswego FPD Amending No. 2010-2 Spiller Pays Ordinance. Roll call vote: Aye-Holmstrom, DeLong, Zameda, Bragg and Long Nay-none Motion carries
- Discussion was held on possible approval of a TRT Fee Ordinance. A motion was made by Zameda and seconded by Holmstrom to approve Ordinance No. 2024-4 An Ordinance Imposing Fees for Reimbursement of Costs Attributable to Response Emergency Situations Requiring Specialized or Technical Rescue Services by the Oswego FPD. Roll call vote: Aye-DeLong, Zameda, Bragg, Long and Holmstrom Nay-none Motion carries
- Discussion and approval of the Finalized Audit FYE 2024 was addressed earlier in the meeting
- Discussion was held on declaration and possible donation of surplus equipment. A motion was made by Zameda and seconded by Bragg to declare the 2009 International Ambulance, 2008 Ford Expedition and 2012 Ford Expedition as surplus and to donate said surplus equipment if feasible. Roll call vote: Aye-Zameda, Bragg, Long and Holmstrom Nay-none Trustee DeLong abstained from voting Motion carries

CLOSED SESSION:

President Long entertained a motion to enter Closed Session. A motion was made by Bragg and seconded by DeLong to enter Closed Session at 6:09 pm for the purpose of discussing personnel, collective bargaining and a PSEBA application received. Voice vote: Aye-5 Nay-0 Motion

carries

Open Session was resumed and called to order at 7:13 pm

A motion was made by DeLong and seconded by Holmstrom to approve updated Staff Job Descriptions. Roll call vote: Aye-Bragg, Long, Holmstrom and Delong Nay-none Absent: Zameda Motion carries

ADJOURNMENT:

There being no further questions or comments from the public in attendance, and no further discussion by The Board, on a motion by DeLong and seconded by Bragg, the meeting was adjourned at 7:14 pm Voice vote: Aye-4 Nay-0 Motion carries

Respectfully submitted,

SECRETARY



Sarah Zameda