



**MINUTES OF A REGULAR MEETING OF THE
OSWEGO FPD FIREFIGHTERS' PENSION FUND
BOARD OF TRUSTEES
FEBRUARY 26, 2024**



A regular meeting of the Oswego FPD Firefighters' Pension Fund Board of Trustees was on Monday, February 26, 2024 at 8:30 a.m. in Fire Station #1 located at 3511 Woolley Road, Oswego, Illinois 60543, pursuant to notice.

CALL TO ORDER: Trustee Tinker called the meeting to order at 8:30 a.m.

ROLL CALL:

PRESENT: Trustees Bradley Clement, Brian Stroub and Matthew Tinker

ABSENT: Trustees John Cornish and Ken Holmstrom

ALSO PRESENT: Attorney Shawn Flaherty, Ottosen; Tom Sawyer, Sawyer Falduto Asset Management, LLC; Alex Michael and Dhara Patel, Lauterbach & Amen, LLP (L&A)

PUBLIC COMMENT: There was no public comment.

APPROVAL OF MEETING MINUTES: *November 27, 2023 Regular Meeting:* The Board reviewed the November 27, 2023 regular meeting minutes. A motion was made by Trustee Clement and seconded by Trustee Tinker to approve the November 27, 2023 regular meeting minutes as written. Motion carried unanimously by voice vote.

Semi-Annual Review of Closed Session Meeting Minutes: The Board discussed the closed session meeting minutes. A motion was made by Trustee Tinker and seconded by Trustee Clement to keep the closed session meeting minutes closed due to pending matters. Motion carried unanimously by voice vote.

ACCOUNTANT'S REPORT – LAUTERBACH & AMEN, LLP: *Monthly Financial Report and Presentation and Approval of Bills:* The Board reviewed the Monthly Financial Report for the eight-month period ending December 31, 2023 prepared by L&A. As of December 31, 2023, the net position held in trust for pension benefits is \$36,167,137.30 for a change in position of \$4,110,196.28. The Board also reviewed the Cash Analysis Report, Revenue Report, Expense Report, Member Contribution Report, Payroll Journal, Quarterly Deduction Report and Quarterly Transfer Report. A motion was made by Trustee Tinker and seconded by Trustee Stroub to accept the Monthly Financial Report as presented. Motion carried unanimously by voice vote.

The Board also reviewed the Quarterly Disbursement Report for the period October 1, 2023 through December 31, 2023 for total disbursements of \$28,894.74. A motion was made by Trustee Tinker and seconded by Trustee Stroub to approve the disbursements shown on the Quarterly Disbursement Report in the amount of \$28,894.74. Motion carried by roll call vote.

AYES: Trustees Tinker, Stroub and Clement

NAYS: None

ABSENT: Trustees Holmstrom and Cornish

Additional Bills, if any: There were no additional bills presented for approval.

Discussion/Possible Action – Cash Management Policy: The Board discussed the current Cash Management Policy and determined no changes are needed at this time.

INVESTMENT REPORT: *Sawyer Falduto Asset Management – Investment Report:* Mr. Sawyer presented the Investment Performance Report for the period ending December 31, 2023. Post transfer of the Fund's assets to FPIF, the ending market value held in the Schwab money market account is \$76,289. Mr. Sawyer also reviewed the market commentary. A motion was made by Trustee Tinker and seconded by Trustee Stroub to accept the Investment Performance Report as presented. Motion carried unanimously by voice vote.

FPIF – Marquette Associates: The Board reviewed the FPIF Monthly Summary prepared by Marquette Associates for the period ending December 31, 2023. As of December 31, 2023, the one-month total net return is 4.8% and the year-to-date total net return is 15.5% for an ending market value of \$8,410,260,043. The current asset allocation is as follows: Total Equity at 66.7%, Fixed Income at 27.8%, Real Estate at 4.7% and Cash at 0.8%.

Statement of Results: The Board reviewed the FPIF Statement of Results for the period ending December 2023. The beginning value was \$34,405,274.56, the ending value was \$36,091,236.64, and the net return was 4.8%.

APPLICATIONS FOR MEMBERSHIP/WITHDRAWALS FROM FUND: *Application for Membership – Ryan Bezely:* The Board reviewed the Application for Membership submitted by Ryan Bezely. A motion was made by Trustee Tinker and seconded by Trustee Clement to accept Ryan Bezely into the Oswego FPD Firefighters' Pension Fund effective October 30, 2023 as a Tier II participant. Motion carried by roll call vote.

AYES: Trustees Tinker, Stroub and Clement
NAYS: None
ABSENT: Trustees Holmstrom and Cornish

APPLICATIONS FOR RETIREMENT/DISABILITY BENEFITS: *Disability Updates – Gregory Lawton and Brian Stroub:* Attorney Flaherty updated the Board on the status of Gregory Lawton, Brian Stroub and Michael Moulesong's disability status'. Further discussion will be held at the next regular meeting.

Review/Approve – Temporary Non-Duty Disability Benefit – Gregory Lawton: The Board reviewed the non-duty disability benefit calculation for Gregory Lawton prepared by L&A. Lieutenant Lawton had an entry date of June 1, 2008, disability date of March 28, 2023, effective date of pension of January 19, 2024, 49 years of age at date of disability, 14 years and 9 months of creditable service, applicable salary of \$117,155.10, applicable pension percentage of 50%, of originally granted annual pension of \$58,577.52. A motion was made by Trustee Stroub and seconded by Trustee Tinker to approve Gregory Lawton's non-duty disability benefit calculated by L&A. Motion carried by roll call vote.

AYES: Trustees Tinker, Stroub and Clement
NAYS: None
ABSENT: Trustees Holmstrom and Cornish

TRUSTEE TRAINING UPDATES: The Board reviewed the Trustee Training Summary and discussed upcoming training opportunities. Trustees were reminded to submit any certificates of completion to L&A for recordkeeping.

Approval of Trustee Training Registration Fees and Reimbursable Expenses: The Board discussed the upcoming AFFI Trustee Training. A motion was made by Trustee Tinker and seconded by Trustee

Clement to approve the registration fees for those interested in attending the training and directed L&A to register the Trustees Clement and Tinker for the event. Motion carried by roll call vote.

AYES: Trustees Tinker, Stroub and Clement
NAYS: None
ABSENT: Trustees Holmstrom and Cornish

OLD BUSINESS: There was no old business to discuss.

NEW BUSINESS: *Discussion/Possible Action – Attorney Fee Increase:* The Board reviewed the engagement letter with Ottosen DiNolfo. A motion was made by Trustee Tinker and seconded by Trustee Stroub to approve the engagement letter as presented with Ottosen at an hourly rate of \$275. Motion carried by roll call vote.

AYES: Trustees Tinker, Stroub and Clement
NAYS: None
ABSENT: Trustees Holmstrom and Cornish

Review/Approve – Lauterbach & Amen Engagement Letter: The Board reviewed the L&A three-year engagement letter. A motion was made by Trustee Tinker and seconded by Trustee Stroub to engage L&A in the annual amounts as follows: \$26,895 for the year ended April 30, 2024; \$27,665 for the year ended April 30, 2025; and \$28,500 for the year ended April 30, 2026. Motion carried by roll call vote.

AYES: Trustees Tinker, Stroub and Clement
NAYS: None
ABSENT: Trustees Holmstrom and Cornish

Approve Annual Cost of Living Adjustments for Pensioners: The Board reviewed the 2024 Cost of Living Adjustments calculated by L&A. A motion was made by Trustee Tinker and seconded by Trustee Stroub to approve the 2024 Cost of Living Adjustments as required by statute and calculated by L&A. Motion carried by roll call vote.

AYES: Trustees Tinker, Stroub and Clement
NAYS: None
ABSENT: Trustees Holmstrom and Cornish

Review Trustee Term Expirations and Election Procedures: The Board noted that no Trustee terms are up for election.

Military Service Purchase – Matthew Tinker: The Board noted that Matthew Tinker completed his military service purchase to transfer 24 months of military service to the Oswego FPD Firefighters' Pension Fund in the amount of \$53,523.37. A motion was made by Trustee Tinker and seconded by Trustee Clement to accept the payment in the amount of \$53,523.37, recognize the purchase as paid in full and acknowledge Matthew Tinker's revised date of hire from January 4, 2016 to January 4, 2014. Motion carried by roll call vote.

AYES: Trustees Tinker, Stroub and Clement
NAYS: None
ABSENT: Trustees Holmstrom and Cornish

COMMUNICATIONS AND REPORTS: *Statements of Economic Interest:* The Board noted that the List of Filers was submitted to the County by the District by February 1, 2024. Statements of Economic Interest will be sent to all registered filers who will need to respond by the deadline of May 1, 2024.

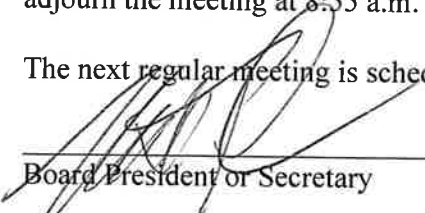
ATTORNEY'S REPORT – OTTOSEN: *Legal Updates:* Attorney Flaherty provided legislative updates pertaining to Article 4 Pension Funds; including recent court cases and decisions as well as general pension matters. A motion was made by Trustee Tinker and seconded by Trustee Stroub to approve the Attorney's Report as presented. Motion carried unanimously by voice vote.

Annual Independent Medical Examination – Roberto Flores: The Board noted that Robert Flores has reached the age of 50 and is no longer required to attend annual independent medical examinations.

CLOSED SESSION: There was no need for closed session.

ADJOURNMENT: A motion was made by Trustee Clement and seconded by Trustee Tinker to adjourn the meeting at 8:55 a.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for May 20, 2024 at 8:30 a.m.



Board President or Secretary

Minutes approved by the Board of Trustees on _____

Minutes prepared by Alexandria Michael, Professional Services Administrator, Lauterbach & Amen, LLP