

MINUTES
OSWEGO FIRE PROTECTION DISTRICT
July 8, 2024

MEMBERS PRESENT:

Trustees Present: Ken Holmstrom, Jason Bragg, Rob DeLong, Sarah Zameda and Rodger Long.
Also present: Chief Josh Flanders, DC Dan Schiradelly, Exec Asst Wendy Knack and Attorney Shawn Flaherty

The Regular Meeting of the Oswego Fire Protection District Board of Trustees was called to order at 5:00 pm at Station 1, 3511 Woolley Road, Oswego, IL

1. APPROVAL OF THE AGENDA

A motion was made by DeLong and seconded by Bragg to accept the Agenda as posted.
Voice vote: Aye - 5 Nay - 0 Motion carries

The Public Hearing on the Budget and Appropriations Ordinance for Fiscal Year Beginning May 1, 2024, was opened at 5:02 pm. There being no public comment on the Ordinance, the Public Hearing was closed at 5:03 pm.

PUBLIC FORUM:

None

2. APPROVAL OF MINUTES:

A motion was made by DeLong and seconded by Holmstrom to approve the Regular Meeting minutes of June 10, 2024. Voice vote: Aye – 5 Nay - 0 Motion carries

A motion was made by Zameda and seconded by Bragg to approve the Closed Session Meeting Minutes from May 13, 2024, May 23, 2024, and June 10, 2024. Voice vote: Aye-5 Nay-0 Motion carries

A motion was made by Bragg and seconded by DeLong to approve the Special Meeting Minutes from May 23, 2024, with the correction that it is recognized that John Cornish will remain with the District following his resignation as Chief. Voice vote: Aye-5 Nay-0 Motion carries

3. TREASURER'S REPORT:

Brad O’Sullivan of GAI presented the Treasurers Report, Financial Statement and Budget Outlook. As of June 30, 2024, these were the account balances for the Oswego Fire Protection District:

Byline Bank Checking	\$ 652,402
Byline Bank MM	\$ 4,962
Byline Bank PR Acct.	\$ 130,229
Byline Bank RE Tax	\$ 7,110,996
Petty Cash	\$ 2,305
First Natl Bank Money Market	\$ 18,013
Byline Bank CD	\$ 270,787
OFPD Charles Schwab Acct.	\$ 975,506
Schwab Bond Acct	<u>\$ 7,917,921</u>
Total District Assets:	\$17,083,121

The motion was made by Bragg and seconded by Zameda to approve the Treasurer’s Report.
Voice vote: Aye-5 Nay-0 Motion carries

4. BILL LIST:

Trustees reviewed the proposed list of bills for payment.

A motion was made by DeLong and seconded by Bragg to approve the bills as listed. Roll call vote: Aye – Bragg, Long, Holmstrom, Zameda and DeLong Nay - none Motion carries

See the Oswego Fire Protection District bill list attached.

5. STAFF REPORT:

- Administration Report from Chief Schiradelly was reviewed. See attached Administration Report
- Operations Report from Chief Gallup was reviewed. See attached Operations Report
- Chief Flanders discussed the Swearing-In Ceremony scheduled for July 15th at 6pm
- Chief Flanders discussed the Bond Repayment Schedule

6. TRUSTEE INITIATIVES:

Trustee Zameda expressed her appreciation for the Ladder Truck being at the PrairieFest Parade and the spraying the kids with water afterward was an added bonus for the residents

Trustee Bragg mentioned that the concrete repairs in front of the Station were very well done. He mentioned that the next Contract Negotiations will be held on July 18th at 10:30am

7. PRESIDENT'S REPORT

President Long also expressed his appreciation for the District presence at PrairieFest He would like to see past members recognized at future ceremonies He reiterated a sentiment from Chief Flanders' 7/3 Weekly Update: "Life is short, too short to be miserable and hold grudges. Continue to watch out for one another, and enjoy life, because it can change in the blink of an eye."

8. ATTORNEY'S REPORT

Attorney Flaherty talked about the 5 pending Disability Pension applications. The hearing for one of them was held on the morning of the 8th. FF Stroub was awarded a LOD Disability Pension which brings the number down to 4 pending.

9. OLD BUSINESS:

- The need to name a new signer for the Byline Line of Credit was discussed. Holmstrom suggested President Long for this designation. A motion was made by Holmstrom and seconded by Bragg to name Long as the approved signer for the Byline Line of Credit Roll call vote: Aye-Bragg, Long, Holmstrom, DeLong and Zameda Nay-none Motion carries
- The review of Closed Session Minutes was discussed. A motion was made by Holmstrom and seconded by DeLong to release all Closed Session Minutes with the exception of the December 31, 2012, August 10, 2015, March 13, 2017, May 13, 2024, May 23, 2024, and June 10, 2024. Roll call vote: Aye-Long, Holmstrom, DeLong, Zameda and Bragg Nay-none Motion carries

10. NEW BUSINESS:

- Staff discussed with the Board the possibility of changing Ambulance Billing services from EMS/MC to Paramedic Billing Services. A motion was made by Holmstrom and seconded by Zameda to instruct Staff to move ahead with entering into an agreement with Paramedic Billing Services for the District's Ambulance Billing Services. Roll call vote: Aye-Holmstrom, DeLong, Zameda, Bragg and Long Nay-none Motion carries
- The matter of proposed Staff Job Descriptions was tabled to Closed Session
- The proposed Budget and Appropriations Ordinance was discussed. Chief Flanders handed out a memorandum summarizing a few areas of importance. A motion was made by Zameda and seconded by Holmstrom to approve Ordinance No. 2024-1 An Ordinance

providing for the Budget and Appropriations of the Oswego Fire Protection District, Kendall and Will Counties, Illinois for the Fiscal Year beginning May 1, 2024, and ending April 30, 2025. Roll call vote: Aye-DeLong, Zamed, Bragg, Long and Holmstrom Nay-none Motion carries

- The Contract with District 308 for coverage at OHS and OEHS Football Games was presented. A motion was made by Holmstrom and seconded by Bragg to approve the 2024 Agreement with District 308 for Oswego FPD coverage at OHS and OEHS home Football Games. Roll call vote: Aye-Zamed, Bragg, Long, Holmstrom and DeLong Nay-none Motion carries
- Discussion was held on the Illinois Fire Protection Training Act. A motion was made by Zamed and seconded by Holmstrom to approve Ordinance No. 2024-2 An Ordinance Adopting the Illinois Fire Protection Training Act. Roll call vote: Aye-Bragg, Long, Holmstrom, DeLong and Zamed Nay-none Motion carries
- Staff discussed with the Board the possibility of creating a recruitment video. After much discussion, a motion was made by Zamed and seconded by Holmstrom to approve Staff to enter into agreement with INDIRAP Resources for the creation of a recruitment video. Roll call vote: Aye-Long, Holmstrom, DeLong, Zamed and Bragg Nay-none Motion carries
- The need to conduct banking and wire transfers by telephone or electronically was discussed. A motion was made by Zamed and seconded by Holmstrom to enter into agreement with Byline Bank to conduct phone and/or electronic banking dependent upon attorney review. Roll call vote: Aye-Holmstrom, DeLong, Zamed, Bragg and Long Nay-none Motion carries

CLOSED SESSION:

President Long entertained a motion to enter Closed Session. A motion was made by Bragg and seconded by DeLong to enter Closed Session at 6:16 pm for the purpose of discussing personnel and collective bargaining. Roll call vote: Aye-DeLong, Zamed, Bragg, Long and Holmstrom Nay-none Motion carries

Open Session was resumed and called to order at 7:06 pm

No action was taken following Closed Session

ADJOURNMENT:

There being no further questions or comments from the public in attendance, and no further discussion by The Board, on a motion by DeLong and seconded by Bragg, the meeting was adjourned at 7:07 pm Voice vote: Aye-4 Nay-0 Motion carries

Respectfully submitted,

SECRETARY *Sarah Zameda*

Sarah Zameda