

Foreign Fire Board Meeting Minutes

September 30th, 2024

Meeting called to order: 0800hrs by J. Heiss

Present: M. Pavlacka, T. Taylor, Chief Flanders, B. Cihak, J. Heiss, D. Eichholzer

Absent: B. Seggebruch, J. Heiss (0815hrs) due to emergency call

Visitors: J. Melow, R. Schillinger, C. Barz

Approval of Agenda: M. Pavlacka, D. Eichholzer

Approval of Minutes: M. Pavlacka, B. Cihak

Chairman's Report: Yearly Money coming soon, projected sometime in October.

Treasurer's Report: Motion by D. Eichholzer, Seconded by B. Cihak.

Old Business:

- Cyano Kits: Captain Cave took care of the ordering and all kits have been received. Training and distribution will take place soon. Foreign Fire will be reimbursing the costs.
- SCBA Identifiers/Helmet Identifiers: SCBA identifiers are in and have been distributed to the members. Still waiting for helmet identifiers to be delivered.
- Training Simulator: Software has been received and paid for.
- Coffee for Stott benefit: Coffee was received and distributed. All funds were paid.

New Business:

- Hose Testing Company: Tabled until next meeting.
- ICE Baths: Tabled until next meeting. More information needed
- Stair Climbers for stations 3 and 4: Purchase request to outfit station 3 and 4 with a stair climber. Stair climbers will be ordered from fitness factory with a cost of \$13,998 assembly included. Motion by M. Pavlacka to not exceed \$16,000 and seconded by B. Cihak. Motion approved 5-0
- Office Chair Wheels: 24 sets from Amazon with a total cost of \$336. Motion by M. Pavlacka for the purchase and not to exceed \$500, seconded by B. Cihak. Motion approved 5-0

Other Matters:

- Station 4 Kitty Money Increase: Due to station 4 staffing increase, yearly house fund is needed to increase by \$240 to be equivalent to other stations. Motion to increase the house fund by \$240 by B. Cihak, seconded by D. Eichholzer. Motion passed unanimously.
- Committee discussed the idea of having all purchase request forms due two weeks before the meetings take place. It was decided that two weeks is extensive and only one week is

necessary. At this time, all purchase orders are due one week before the meeting is scheduled to take place and will give the committee ample time for review.

- Committee discussed the purpose of the Purchase Request Forms and has noted multiple meetings where topics have been discussed and tabled due to lack of information that may be crucial to department functions and operations. Committee would like all members of the department to do as much research and provide as much information as possible of these forms to help approval ratings and voting easier.

Adjournment: 0847hrs. Motion by M. Pavlacka, seconded by B. Cihak.