

**MINUTES**  
**OSWEGO FIRE PROTECTION DISTRICT**  
**September 9, 2024**

**MEMBERS PRESENT:**

Trustees Present: Ken Holmstrom, Jason Bragg, Rob DeLong, Sarah Zameda and Rodger Long.  
Also present: Chief Josh Flanders, DC Dan Schiradelly, DC Dan Gallup, Exec Asst Wendy Knack and Attorney Shawn Flaherty

The Regular Meeting of the Oswego Fire Protection District Board of Trustees was called to order at 5:00 pm at Station 1, 3511 Woolley Road, Oswego, IL

**1. APPROVAL OF THE AGENDA**

A motion was made by Holmstrom and seconded by DeLong to accept the Agenda as posted.  
Voice vote: Aye - 5 Nay - 0 Motion carries

**PUBLIC FORUM:**

None

**2. APPROVAL OF MINUTES:**

A motion was made by DeLong and seconded by Bragg to approve the Regular Meeting minutes and the Closed Session Meeting minutes of August 12, 2024 Voice vote: Aye-5 Nay-0  
Motion carries

**3. TREASURER'S REPORT:**

Brad O'Sullivan of GAI presented the Treasurers Report, Financial Statement and Budget Outlook. As of August 31, 2024, these were the account balances for the Oswego Fire Protection District:

Byline Bank Checking	\$ 746,385
Byline Bank MM	\$ 4,964
Byline Bank PR Acct.	\$ 48,855
Byline Bank RE Tax	\$ 3,653,821
Petty Cash	\$ 2,225
First Natl Bank Money Market	\$ 18,036
Byline Bank CD	\$ 270,787
OFPD Charles Schwab Acct.	\$ 991,422

Schwab Bond Acct	<u>\$ 7,988,208</u>
Total District Assets:	<b>\$13,724,703</b>

The motion was made by Zameda and seconded by Holmstrom to approve the Treasurer's Report. Roll call vote: Aye-Long, Holmstrom, DeLong, Zameda and Bragg Nay-none Motion carries

#### **4. BILL LIST:**

Trustees reviewed the proposed list of bills for payment.

A motion was made by Zameda and seconded by DeLong to approve the bills as listed. Roll call vote: Aye –Holmstrom, Zameda, DeLong, Bragg and Long Nay - none Motion carries

See the Oswego Fire Protection District bill list attached.

#### **5. STAFF REPORT:**

- Administration Report from Chief Schiradelly was reviewed. See attached Administration Report
- Operations Report from Chief Gallup was reviewed. See attached Operations Report
- Chief Flanders discussed other miscellaneous projects Staff has been working on. He handed out a Bond Worksheet highlighting completed purchases as well as upcoming purchases for review. He informed Trustees of a 9/11 Event being held Wednesday morning at Station One with breakfast to follow.

#### **6. TRUSTEE INITIATIVES:**

Trustee Bragg thanked Staff for the job they have been doing with the social media accounts and the valuable information that is being put out through them.

#### **7. PRESIDENT'S REPORT**

President Long welcomed back Captain Cave and thanked FF/PM Schimandle and Lt. Johnson for stepping up in his absence.

#### **8. ATTORNEY'S REPORT**

Attorney Flaherty mentioned next week's training conference held by IAFFD/IFC September 16-18, 2024. He also informed the Board of a training that will be held in February 2025.

## **9. OLD BUSINESS:**

## **10. NEW BUSINESS:**

- Staff discussed with the Board the need to purchase two engines from E-One with build dates of 2027 under the Bond Structure. A motion was made by DeLong and seconded by Zameda to approve the purchase of two engines from E-One. Roll call vote: Aye-Holmstrom, DeLong, Zameda, Bragg and Long Nay-none Motion carries
- Discussion was held on the received bids for the renovation of Station 2. A motion was made by Bragg and seconded by Holmstrom to approve the sub-contractor bids for Station 2. Roll call vote: Aye-DeLong, Zameda, Bragg, Long and Holmstrom Nay-none Motion carries
- Upgrading of the fuel depot at Station 1 was discussed. A motion was made by Holmstrom and seconded by DeLong to approve the upgrading of equipment and software for the Station 1 fuel depot in an amount not to exceed \$30,000. Roll call vote: Aye-Zameda, Bragg, Long, Holmstrom and DeLong Nay-none Motion carries
- Repairs to Tender 1 were discussed. A motion was made by Bragg and seconded by DeLong to approve the remount of Water Tender 1 in an amount not to exceed \$150,000. Roll call vote: Aye-Bragg, Long, Holmstrom, DeLong and Zameda Nay-none Motion carries
- GAI, Staff and Trustees discussed the Scrivener's Error on the FY 2024-2025 Budget and Appropriations Ordinance. A motion was made by Holmstrom and seconded by Zameda to approve the correction to Ordinance No. 2024-1. Roll call vote: Aye-Long, Holmstrom, DeLong, Zameda and Bragg Nay-none Motion carries

## **CLOSED SESSION:**

President Long entertained a motion to enter Closed Session. A motion was made by DeLong and seconded by Holmstrom to enter Closed Session at 5:58 pm for the purpose of discussing personnel (c1) and collective bargaining (c2). Voice vote: Aye-5 Nay-0 Motion carries

Open Session was resumed and called to order at 7:02 pm

A motion was made by Bragg and seconded by DeLong to approve the proposed Side Letter w/IAFF4773 for wage adjustments. Roll call vote: Aye-Holmstrom, DeLong, Zameda, Bragg and Long Nay-none Motion carries

A motion was made by DeLong and seconded by Holmstrom to approve the proposed Side Letter w/IAFF4773 on changes to BOF requirements. Roll call vote: Aye-DeLong, Zameda, Bragg, Long and Holmstrom Nay-none Motion carries

## **ADJOURNMENT:**

There being no further questions or comments from the public in attendance, and no further

discussion by The Board, on a motion by DeLong and seconded by Bragg, the meeting was adjourned at 7:04 pm Voice vote: Aye-5 Nay-0 Motion carries

Respectfully submitted,

SECRETARY *Sarah Zameda*  
Sarah Zameda